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EXTRAORDINARY

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GOVERNMENT OF PUNJAB

DEPARTMENT OF EXCISE AND TAXATION
(EXCISE AND TAXATION-II BRANCH)

NOTIFICATION

The 6th August, 2021

No. 19/64/2008 ET.2(6)/7720.- The Punjab Traders Board was constituted vide Government Notification No. 19/64/2008ET(6)/4028A dated 07.04.2021. Shri Amarjit Singh S/o Sh. Kashmir Singh W.No. 9, Sewa Singh Theekrewala Nagar, Uppli road, Sangrur has been appointed as Vice Chairman of Punjab Traders Board vide Government Notification No. 19/64/2008ET(6)/4216 dated 15.04.2021. The terms and conditions etc. will be as follows:-

- i). **Tenure of Office:-** There is no fixed tenure of the appointment of non-official Vice Chairperson unless otherwise state in the appointment letter/notification, shall be of two years. A person appointed as Vice Chairperson can be removed at any time. He can also resign on his own volition.
- ii) **Honorarium:-** The Vice-Chairperson will be paid an honorarium of Rs. 20000/- per mensem.
- iii) **Travelling Allowance:-** For journeys and halts in connection with the affairs of department, Vice Chairperson may draw travelling and daily allowance at rates/class admissible to a Grade 'A' officer of the Government of Punjab in the pay band and Grade pay of Rs. 15600-39100+6600(grade pay). No air travel is admissible.
- iv) **House Rent Allowance:-** The non official Vice Chairperson will be provided with an unfurnished house for which the monthly rent should not exceed Rs. 20,000/- p.m. in Chandigarh, S.A.S Nagar (Mohali), Ludhiana, Jalandhar and Amritsar and elsewhere it will be Rs. 12000/- per month. If the Vice Chairperson occupies his own house, he may be paid rent as assessed by the P.W.D., subject to a ceiling of Rs. 20,000/- or 12,000/- as the case may be.
- v) **Telephone facilities:-** The Vice Chairperson shall be allowed to use a phone/mobile for which monthly bill not exceeding Rs. 1000/- will be paid by the office of State Tax Commissioner. The mobile set will, however be purchased by Vice Chairperson of his own.

vi) **Conveyance:-** The Senior Vice Chairperson will not be provided with a staff car. However, he shall be paid travel charges @Rs. 15 per km subject to a maximum limit of 1000 km per month.

In case the Vice Chairperson does not possess his own vehicle, the office of State Tax Commissioner will provide him a car by hiring it from market as per Finance Department's instructions no. 8/3/2014-5F.B.1/360108/1 dated 04.12.2014 which are also applicable to the public sector undertakings, semi-government undertakings, tribunals, societies etc. But the usage of the hired vehicle will be limited to 1000 kms per month.

If the decision of the undertaking is to provide a car either from the existing fleet or by hiring from the market, the Vice chairperson shall not be entitled to any Travelling Allowance.

vii) **Fixed Sumptuary Allowance:-** The Vice Chairperson will be paid a fixed monthly sumptuary Allowance of Rs. 800/-.

viii) **Staff:-** The Vice Chairperson will be provided an appropriate office with the minimum staff of one Personal Assistant/clerk & one peon by the office of State Tax Commissioner.

ix) **Leave:-** The Vice Chairperson shall be governed under the leave rules framed by the Department for its employees provided that Vice chairperson should take the leave of absence from the Chairperson and keep him informed of his tour programmes in advance.

x) No other allowances or facilities shall be admissible or be provided.

This issues in accordance with the instructions dated 26.12.2018 and 21.04.2020 issued by the DPED, Department of Finance, as per advise/concurrence of the Finance Department conveyed vide their ID No.-FD No.FD-FP-207(TRCN)/9/2021/1FP2/I/215210/2021 dated 22-07-2021.

Chandigarh
The 5th August, 2021

A. VENU PRASAD,
Additional Chief Secretary Taxation to
Government of Punjab,
Department of Excise and Taxation.